

Price List as at 1 July 2023 – Includes GST

CRC Membership (1 July 2023 - 30 June 2024)		Year
Concession (seniors, student, healthcare etc)	<i>must complete membership form</i>	\$25.00
Individual		\$30.00
Community Group		\$50.00
Family (up to 2 adults & children)		\$50.00
Business		\$75.00

*** 50% discount on membership from 1 January 2024, some benefits n/a for half year membership*

CRC Service	per	Member Price	Non Member
Photocopying / Printing			
Black and White - 80gsm copy paper			
A4 single side	page	\$0.35	\$0.40
A4 double side	page	\$0.50	\$0.55
A3 single side	page	\$0.55	\$0.60
A3 double side	page	\$0.75	\$0.80
Colour - 80gsm copy paper			
A4 single side colour	page	\$0.70	\$0.80
A4 double side colour	page	\$1.00	\$1.10
A3 single side colour	page	\$1.10	\$1.20
A3 double side colour	page	\$1.50	\$1.60
Bulk rate (>100 sheets)	> 100	10% discount	10% discount
Special papers available (coloured, gloss, heavy weight, labels)		check cupboard for price	
Other requirements by quote (incl booklet printing)		quote	quote
Computer / Internet Use			
Computer use only (<i>no internet</i>)	15 min	\$1.00	\$1.50
Internet Access - cable or wifi (unassisted)	15 min	\$1.50	\$2.00
Computer / Internet with staff assistance/support	15 min	\$12.00	\$15.00
Videoconferencing - internet usage & equipment setup	hour	\$8.00	\$10.00
Emails / Faxing / Phone			
Scanning / Email using photocopier	1st page	\$1.50	\$2.00
Individual scans / email (manual placement, photos)	per scan / pg	\$1.00	\$1.50
Send fax	per fax	\$2.00	\$3.00
Receive fax	per page	\$0.35	\$0.40
Phone call	call	\$1.00	\$1.50
Secretarial Services			
Folding, Cutting using Guillotine	hour	\$30.00	\$40.00
Binding (Spiral including cover and plastic comb)	document	\$4.00	\$5.00
Laminating - A4 sheet	ea	\$3.50	\$4.00
- A3 sheet	ea	\$4.50	\$5.00
- Per metre price (posters)	metre	\$12.00	\$15.00
- business card pouches	pouch	\$0.50	\$0.80
Typing, Photo downloads, Desktop Publishing, Resume	hour	\$30.00	\$40.00
1-on-1 IT Support, Training, Website Assistance	hour	\$55.00	\$60.00
1-on-1 IT Support, Training (Concession card holder)	hour	\$25.00	\$30.00
Appointment booking service	booking	\$2.20	\$2.50
Travel	km	\$1.20	\$1.50

CRC Service	per	Member Price	Non Member
Venue / Equipment hire			
Room access [^] - hourly rate	hourly rate	\$11.00	\$15.00
Room access [^] - full day rate (7 hrs)	full day	\$70.00	\$100.00
Room access [^] - after hours (<i>dependent on staff availability</i>)	hourly rate	\$20.00	\$25.00
[^] add extra for internet usage, including Zoom/Teams meetings	hourly rate	\$6.00	\$8.00
<i>* a cleaning fee may be charged following hire if additional cleaning is required, over and above regular cleaning</i>			
Equipment hire (agreement form to be completed)	various pricing as per agreement form		
Tea / Coffee only	per head	\$2.00	\$3.00
Tea / Coffee & Morning Tea	per head	\$4.00	\$5.00
Other catering available upon request	quote		
NLIS Cattle Wand - hire only	hire only	\$12.00	\$15.00
NLIS - upload data for client	hire & upload	\$20.00	\$25.00
Postage			
including DL envelope	ea	\$1.20	\$1.50
including A4 envelope	ea	\$2.20	\$2.50
parcels available upon request	quote		
Consumables			
CD/DVD Burning (including blank disc) - <i>no copyright</i>	1	\$9.50	\$11.70
CD/DVD Burning (own disc supplied) - <i>no copyright</i>	1	\$6.50	\$8.70
CD/DVD Blanks only	each	\$3.00	\$3.00
USB Drive	price may vary		
Also available - second hand files, dividers, folders etc	POA		
The Boyup Gazette Advertising Rates			
Full page (A4 portrait)	per month	\$205.00	\$215.00
Half page (landscape)	per month	\$103.00	\$108.00
Quarter page (portrait)	per month	\$68.00	\$72.00
Business card (landscape)	per month	\$39.00	\$42.00
Classifieds (For Sale, Employment etc)	1st 3 lines	\$10.00	\$10.00
	additional lines	\$2.00	\$2.00
<i>Upgrades:</i>			
Permanent placement (subject to negotiation)	per month	\$25.00	\$25.00
Additional Artwork	per hour	\$27.00	\$35.00
A4 Insert (single page)	per month	\$210.00	\$220.00
<i>10% discount on all advertising booked for 6 months or longer</i>			
<i>Please email gazette@boyupbrook for advertising enquiries</i>			

If you require any other services that are not listed, please contact the CRC on 9765 1169.
We are happy to provide you with a quote